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INFORMATION TECHNOLOGY FOR CLASS 11

(Study material Based on N.C.E.R.T HANDBOOK)

RAUSHAN DEEP

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Operating System

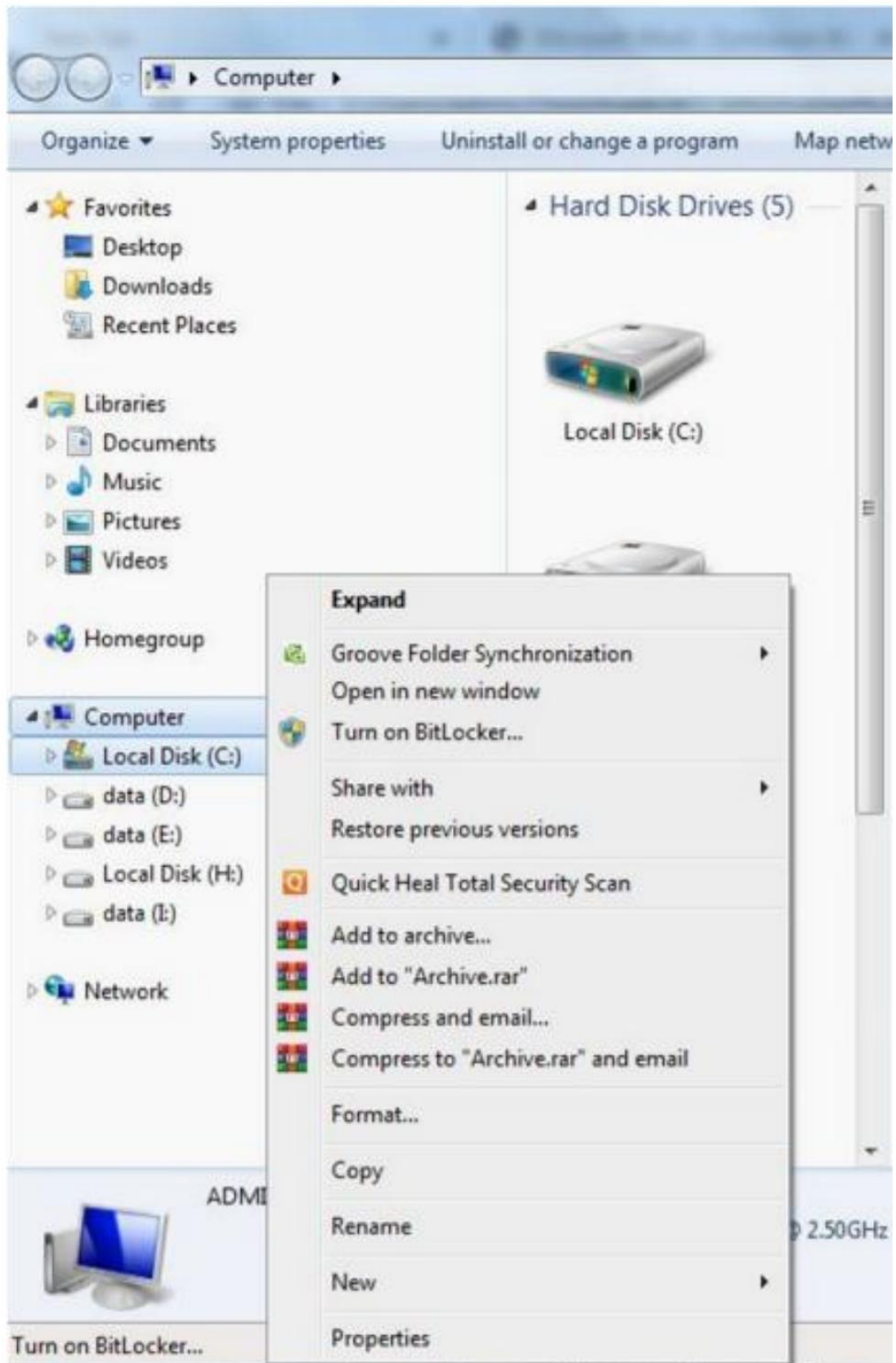
Utilities :-Utilities are the special programs that help computer systems to work more smoothly, efficiently and effectively. Utility software programs help in :

- **improving the performance of computer**
- **provide security from virus,**
- **manage disk space**
- **free disk space on hard Disk - provide backup etc.**

1. **Check for Viruses** :-You may have malware running in the background, which is slowing applications on your system. Viruses generally lower the system's performance. Run the virus scanner installed on your system.

2. **Free Space on the Hard Drive** :-Check Minimum Free Disk Space Required There should be at least 200-500 MB of free hard drive space on your system. Non-availability of free space slows the functioning of the computer. To check the amount of disk space available, Open the Windows Explorer Application and click on My Computer. This will show the different hard disk partitions such as C, and D. To check the amount of disk space available on the C drive, highlight the C drive and right click to get a pop-up menu as shown below:

Select the Properties option from this pop-up Menu. Choose 'General' Tab of this application. The screenshot in shows the available Free Space on the C Disk, shown by the purple pinkish



coloured area in the Pie chart (